

MATTERS ARISING FROM THE PREVIOUS MINUTES

Executive Summary

This report provides an update on matters arising from the previous meetings of the Overview and Scrutiny Committee. The details summarise the progress made on achieving the desired outcomes from decisions taken by the Committee and requests from individual Elected Members. Once an action has been closed and the outcome reported to the Committee it will be removed from future reports.

Actions arising from the Committee are managed through the Council's Action Management system which was developed to capture and monitor the actions arising from (i) meetings of the Council and (ii) Internal Audit Reviews.

This is a regular report that is brought the Committee and covers the actions identified at the previous meetings. The next version of this report, listing any actions previously identified together with the progress achieved shall be brought to the next meeting of the Overview and Scrutiny Committee on 19 September 2023.

Recommendations

The Committee is requested to:

RESOLVE That the report be noted.

The Committee has the authority to determine the recommendation set out above.
--

Background Papers: None.

Reporting Person: Councillor Josh Brown
CllrJosh.Brown@woking.gov.uk

Date Published: 30 June 2023

Matters Arising from the Previous Minutes

Update on Actions Arising from the Overview and Scrutiny Committee held on 5 June 2023.

Minute 3		Matters Arising from the Previous Minutes
3.1	Action	<p><i>From the meeting of the Committee on 20 March 2023.</i></p> <p><i>Last update given at the meeting of the Committee</i></p> <p>To consider as an item for the Work Programme, inviting South East Coast Ambulance Service and Surrey Fire and Rescue to provide updates to the Committee.</p>
	Progress	Officers have considered potential areas of overview that the Committee could hold but have been unable to determine any specific areas. The nature of the work, particularly of South East Coast Ambulance Service and the Council have diverged in the time since such service was invited to the Committee. Officers welcome the views of Members on specific topics that the Committee could consider or ask that the action be made dormant.
	Responsible Person	The Committee / Beverley Kuchar / Mark Tabner
	Status	Ongoing

Minute 4		Matters Arising
4.1	Action	Write to the CEO of Affinity Water asking that representatives attend a meeting of the Committee in person.
	Progress	Letter has been written.
	Responsible Person	Toby Nash
	Status	Ongoing

Matters Arising from the Previous Minutes

Minutes 6 & 7		Work Programme and Work Programme Setting
6.1	Action	Prepare all items as directed by the Committee to the Work Programme.
	Progress	All fed into the Work Programme.
	Responsible Person	Toby Nash
	Status	Completed
6.2	Action	Biannual Review of Complaints
	Progress	Officers to consult with Members on information, statistics and complaints for the report to ensure all queries are satisfied and define those that are otherwise reported to other Committees and Working Groups.
	Responsible Person	Gareth John / Beverley Kuchar / Toby Nash
	Status	Ongoing
Minute 9		Performance and Financial Monitoring Information
9.1	Action	Councillor Davis requested statistics on fly-tipping
	Progress	Data specific to escalated actions (excluding investigations / warning letters / working with individuals to resolve incidents etc). Statistics are not kept on informal action. 2022: 5 Fixed Penalty Notices issued. 1 Fixed Penalty issued for fly tipping in Hook Heath Road & 4 Fixed Penalty Notices for Parley Drive. 2023: Fixed Penalty Notices Issued. 1 Fixed Penalty Issued for fly tipping in Old Woking & 11 Fixed Penalty Notices for Parley Drive.
	Responsible Person	Mark Tabner
	Status	Completed

Matters Arising from the Previous Minutes

9.2	Action	Councillor Davis requested information on the Miscellaneous Costs listed under the Sheerwater Regeneration and the subsidy for Sheerwater GP Practice.		
	Progress	Miscellaneous costs breakdown:		
		Description	Totals	%
		Legal costs mortgage of last resort	135,411.98	59%
	Valuation for red book valuations	31,800.00	14%	
	Marketing/publicity	26,550.28	12%	
	Other consultants pre march 2021	15,288.00	7%	
	Costs external print	10,242.84	5%	
	Main contractor pre march 2021	6,358.66	3%	
	Retail compensation 3rd party fees	1,392.50	1%	
	Professional fees for plans mark up	555.00	0%	
		227,599.26	100%	
		Sheerwater GP Practice has been provided rent relief since April 2019 due to reduction in patient numbers following demolition of a large amount of housing as part of the Regeneration.		
	Responsible Person	Paola Capel-Williams		
	Status	Completed		

Matters Arising from the Previous Minutes

9.3	Action	Invitation of Joint Waste Solutions to an earlier meeting of the Committee than that proposed in the Work Programme so as to be able to discuss outstanding queries from the information submitted at the June meeting.
	Progress	<p>Officers have provided more information for future editions of the Green Book:</p> <p>“The criteria for genuine missed waste and recycling containers reported by residents are: Not emptied, however correct bin presented for collection by 6am on the collection day, missed bin report submitted after 4pm on the collection day and within the 48-hour SLA reporting window, no exception reported on the in-cab system, no informative tag attached to the missed bin, the bin that’s being reported as missed is an authorised container and lastly if related to a missed garden waste bin where an active and valid Garden Waste account exists. There is a 5 week time lag on this indicator.”</p> <p>Officers consider that this satisfies the need for Joint Waste Solutions to attend an earlier meeting. Officers are also happy to discuss queries directly.</p>
	Responsible Person	Mark Tabner
	Status	Completed
9.4	Action	Statistics on the 2023 local election in Woking.
	Progress	<p>May 2023 Election:</p> <ul style="list-style-type: none"> • The data shows that 99.7% of electors voting in the borough’s polling stations brought photo ID that met newly introduced voter ID requirements. • Collated figures across the area show 17377 electors voted at our 45 polling stations on 4 May. • At the end of polling day, 44 electors who tried to vote in a polling station were not given a ballot paper because they did not meet the new voter ID requirements – 0.3%. • The figures also show while 154 electors were initially turned away, 110 returned with acceptable ID and were able to vote. This means 71.4% of those initially turned away returned and were issued with a ballot paper. <p>Comparison between the Voter ID pilot to the Borough Election this year: both election had 99.7% of those voting in the borough’s polling stations that brought photo ID meeting voter ID requirements.</p>
	Responsible Person	Emera Chown
	Status	Completed

REPORT ENDS